**A DESCRIPTION OF A PERSON**

1. **Read the models**
2. **Think**

Read the writing task and think. Decide who you are going to describe.

1. **Write notes**

Make notes about the person. Use these headings:

* Physical characteristics
* Personality
* Typical actions

1. **Plan**

**Paragraph 1**

A short physical description

**Paragraph 2**

A description of the person’s character

**Paragraph 3**

Your opinion about the person’s most important quality

1. **Write**

Write a rough version of your essay

1. **Check**

Can you improve your description?

* Adverbs of frequency (*sometimes…*)
* Modifiers (*rather, quite, too, very,extremely,*…)
* Relative clauses
* Connectors (*so, but, however, on the other hand….)*
* Specific vocabulary
* Alternatives to the verb *be* (*she looks, it seems that…)*

1. **Correct**

Correct your work. Then write a neat version of the essay and check it again.

**Task**: Write a description of a friend or someone you admire

**Assessment criteria**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **1** | **2** | **3** |
| **Structure** | Badly-structured, no well-planned | Use some of the headings | Well-structured, different paragraphs for different ideas |
| **Sentence level** | Badly connected; run-on sentences | Some run-on sentences; some linkers | Good use of connectors; well-built sentences; use of relative clauses |
| **Word level** | Wrong order; Wrong choice of words | Use of some of the new vocabulary | Correct order; use of new vocabulary |
| **Grammar** | Incorrect use of verbal tenses | Some mistakes with verbal tenses | Correct use of verbal tenses |
| **Spelling and punctuation** | Many spelling mistakes; wrong punctuation | **Some spelling mistakes; capitalization and punctuation problems** | **Good spelling, capitalization and punctuation** |

Name of the author: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of the corrector: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Comments:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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